

Designing Training Programmes

Duration: ½ day

Purpose and aim of course:

This course is aimed at learning and development professionals who are responsible for designing training programmes within their organisations. The aim of this course is to provide best practices and techniques on how to design effective training programmes.

This unit is suitable for persons who are:

- involved in designing training programmes,
- wanting to gain a greater understanding on how to effectively design training programmes,
- looking to further develop their skills in designing training programmes.

Learning Outcomes

On completion of this course, learners will:

- be able to effectively identify learning outcomes ,
- design training materials supporting the learning outcomes,
- understand and incorporate various modes of delivery best suited for learning content,
- be able to evaluate overall training programme against learning outcomes.

Materials:

Learners will receive all necessary material for this course including copies of presentation slides and exercises used in class.

Prerequisites:

This course requires learners to have either undertaken a Learning/Training Needs Analysis before or attended Bradfield's Learning Needs Analysis course.